



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: I-0

August 16, 2007

TO: Each Supervisor

FROM: Donald L. Wolfe *DW*
Director of Public Works

NOTICE OF INTENT TO INCREASE MAXIMUM WORK AMOUNT OF AN INFORMATION TECHNOLOGY SUPPORT SERVICES MASTER AGREEMENT WORK ORDER

This memo is to notify your Board of our intent to request the Internal Services Department to increase the maximum work order amount of Information Technology Support Services Master Agreement (ITSSMA) Work Order N10-0142 with Logicalis, Inc., from \$299,999 to \$499,999, reflecting an increase of \$200,000 and extending the Work Order from September 30, 2007, to October 31, 2008. In accordance with the ITSSMA guidelines, prior Board notice is required for projects that will exceed \$300,000. We anticipate this increase will be sufficient to provide reports and other software development needs for Public Works' migration from our current Financial Accounting System (FAS) to eCAPS.

BACKGROUND

Initially this Work Order was awarded to provide FAS enhancements to satisfy Public Works' needs for new reports to monitor various State and Federal programs, including the National Pollutant Discharge Elimination System (NPDES), Federal Emergency Management Agency (FEMA), and the California State Office of Emergency Services (OES).

Subsequent to commencing the FAS enhancement Work Order, Public Works began migration efforts to replace Public Works' FAS with eCAPS. This decision will yield long-term benefits, but requires a significant effort to replace FAS functionality. As a result, the FAS migration project requires a major interface and financial report

development program. The migration from FAS to eCAPS requires Public Works to program approximately 200 new reports and several new interfaces between eCAPS and existing Public Works' stand-alone systems that currently derive financial data from FAS. A majority of this work will be performed via this expanded Work Order.

The following tasks have already been completed by Logicalis under the scope of the existing Work Order:

- Programmed new interfaces between eCAPS and Public Works' FAS.
- Programmed 35 new eCAPS reports using Cognos.
- Established new Cognos environments at Public Works.
- Programmed new FAS reports using Cognos.
- Modified current FAS reports.
- Established FAS power cubes.
- Maintained and supported FAS software to reflect changes to labor-costing reports.

SCOPE OF WORK

Under this amendment, Logicalis will continue to develop new reports and provide assistance with the migration from FAS to eCAPS. Specifically, Logicalis will complete the following work:

1. Develop software (in XML format) for automatic and semi-automatic data conversion from FAS and eCAPS.
2. Assist in completing detailed design specifications and development of 22 new interfaces between eCAPS and existing Public Works' stand-alone systems.
3. Program, test, and implement Public Works-specific reports from eCAPS databases using Cognos tools.
4. Establish new Cognos power cubes to replace current FAS-based Performance Executive (PE).

JUSTIFICATION

The current time and materials Work Order was competitively bid and awarded in August 2005. Logicalis has been working on the eCAPS financial reports since then and is currently developing reports and interfaces for the eCAPS Phase II FAS Replacement Project.

The successful migration from FAS to eCAPS requires a timely and seamless implementation. To this end, Logicalis has acquired extensive knowledge working with FAS and eCAPS and has performed various tasks to facilitate the migration. Furthermore, Logicalis has also become highly acquainted with Public Works' complex financial reporting needs.

FISCAL IMPACT

Logicalis' hourly rate will remain the same. Sufficient funds are available in the Fiscal Year 2007-08 Internal Service Fund Budget to cover the cost of the eCAPS Phase II FAS Replacement Project. There will be no impact on net County costs.

NOTIFICATION TIMELINE

Consistent with ITSSMA policies and procedures, we are hereby informing your Board of our intent to request an amendment to the existing Work Order. In two weeks, absent of any inquiries from your office, we will notify the Internal Services Department to proceed with the Work Order amendment.

If you have any questions, please contact Isaac Gindi of my staff at (626) 458-4107.

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cc: Chief Executive Office
Chief Information Office
County Counsel



Jon Fullinwider
Chief Information Officer
Noted and Approved